

# CRFPD Regular Business Meeting

November 29, 2023

**Board Members:** Bob Conder, Alex Polikoff, Tony O'Donahue, Heidi Hagler, John Taylor

**CFD** – Chief Ben Janes

## Agenda

1. Call to order Chair
2. Introductions & public comments
3. Minutes of the October meeting Secretary
4. Treasurer's Report Treasurer
  - a. Reconciliation Report
  - b. Monthly Report
5. Fire Chief's report
  - a. Incident reports.
  - b. Fire Marshal's report.
  - c. Locke Fire Station - Lt's report.
  - d. Status of Brush Rig orders
  - e. Replacement of Tender 146 & spray arm retrofits.
  - f. Status of "Network in a box" & impact on station's Comcast TV
6. Correspondence
  - a. Meeting notifications
    - i. [Evvnts | Gazettetimes.com](#),
    - ii. Emails sent to our distribution list,
    - iii. Posted on CorvallisRFPD.Com
7. New Business
  - a. FY2022-23 Audit Review (move to the first item on the agenda if Peter is attending)
  - b. Board Invite to Oak Creek Evac celebration in January 24
8. Old Business.
  - a. ZoneHaven update-Heidi
  - b. Proposal from RRVs to replace power tools- O'Donahue
  - c. Proposal to replace mattresses at Locke- Heidi
  - d. Board Policy Manual Review and signing- Heidi
  - e. Oak Creek Evac Route update on impact to draft site
  - f. Locke Generator replacement and Solar Panel installation- Alex
    - i. Possible disposition of retired generator
    - ii. Locke Roof Replacement
  - g. Strategic Planning
  - h. Streamline website - Bob & Heidi
    - i. Updates to Corvallisrfpd.com,
    - ii. Conversion to CorvallisRFPDor.gov Letter- Bob
    - iii. Board Feedback on Draft FAQ
9. Review Board Calendar November
  - a. Resolution to transfer funds to Capital & Equipment Reserve Funds
  - b. SDAO/SDIS Best Practices deadline - November 13<sup>th</sup> extended to November 22<sup>ND</sup>
  - c. SDIS Insurance review

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- d. SDIS - Longevity Credit - Board approval to commit to 2 year period
  - e. KPB audit - accept/approve/review
  - f. Pay Oregon Department of Revenue audit fee by December 31st
  - g. Thank you & gift cards - Intern of the Year
10. Other Matters
- a. Late agenda items
  - b. Set time and date of next meeting.
  - c. Close regular meeting. Chair