

Minutes of CRFPD Regular Business Meeting

September 28, 2022

Attending Board Members: Bob Conder (Chair), Don Barton (Vice-Chair), Phil Sollins, Alex Polikoff (Secretary)

Excused Board Member: O'Donahue (Treasurer)

Corvallis Fire Department (CFD) – Chief Ben Janes

- A. There being a quorum present, the Regular Meeting was called to order by the Chair at 7:00 PM. Due to Covid pandemic concerns, the meeting took place remotely via Zoom.
- B. Introductions & public comments – Heidi Hagler commented that she sent the Board a link to the CPI Public Safety Power Shutoff forum, and that she also emailed Chief Janes on Zone Haven. Tom Menshik also expressed appreciation for the CPI presentation.
- C. Minutes of last meeting – These were accepted by unanimous consent as presented by the Secretary.
- D. Treasurer's report – Conder delivered the report. A major transaction was the scholarship checks were distributed to the Rural Resident Volunteers (RRVs). The full report was accepted by unanimous consent as submitted by the Treasurer.
- E. Fire Chief's report - Chief Janes reports there was a significant grass fire on Elliot circle, which was extinguished quickly by Station 6 personnel. The Station 3 remodel is slated to start, with personnel & equipment temporarily moving out to Station 5. Chief Janes has been elected the new Benton County Fire Defense Board Chief. The Oregon State Wildfire map that was retracted recently will be re-issued in 2023. The CFD social media presence will be gearing up. Janes also reports that CFD is looking into Zone Haven, an emergency notification tool for residents.
 1. Incident reports – The August incident numbers will be made available next month.
 2. Fire Marshal's report – Open burning will be delayed until October 15th.
 3. Locke Fire Station/Lt's report – The Volunteer Fire Academy was successfully completed, with 3 new RRVs at Locke Station; staffing level at Locke is now back up to 11 RRVs. Out-of-service time for Station 6 was much higher than usual due to being understaffed in August.
- F. Correspondence
 1. Meeting notifications-
 - a. [Events | gazettetimes.com](https://www.gazettetimes.com)
 - b. Emails sent to District distribution list
 - c. Posted on CorvallisRFPD.Com
- G. New Business
 1. 2021 Legislative Summary by OFDDA – Sollins gave short summary on pertinent legislation from the last full Oregon legislative session in 2021.
- H. Old Business
 1. Quotes from Stutzman – Polikoff reports a new lower quote was received for repair of the existing backflow preventer and addition of a sediment filter, which was accepted and the work completed. Also, a quote was received on installation of a UV filter.
 2. Streamline quote for website – Conder and O'Donahue met with a Streamline representative today; they report that by the end of the month we should have an idea of what the proposed website should look like. Conder states he would like to implement the new service on a 6-12 month trial basis.
 3. WiFi Speed for the RRVs – Conder reports he will continue to follow up on increasing the WiFi speed for Locke station.
 4. Locke Generator replacement and Solar Panel installation – Polikoff reports he is still pursuing solar panel funding through Oregon DOE, and also looking into potential federal funding through the Inflation Reduction Act. Polikoff also reports he has gotten further clarification from the structural engineer on the generator replacement project and is ready to authorize engineering

Minutes of CRFPD Regular Business Meeting

September 28, 2022

services. Discussion followed on additional related topics such as electric vehicle charging, solar integration, capacity of existing electrical service, and length of runtime for backup power based on fuel reserves.

5. Purchase of new radios - Chief Janes reports he hasn't gotten the further information that the Board requested, so he will hopefully provide that at the next Regular Meeting.
6. Review Board Calendar for September & October

September

- a. Scholarships - prepare and distribute checks
- b. Submit Budget LB50's and Budget Resolutions to Benton County & Linn County Clerk's office by the 30th - Conder will check to see if this item still applies.
- c. Contract field mowing with Cutaway Inc.

October

- a. CFD Open House at Locke – This will take place on October 23rd. Conder will talk to the Lt. and then buy food and beverages for the event. Chief Janes stated he will handle press for the event.
 - b. 4a's on tax collection due from Benton County and Linn County - prep for budgeting process
 7. CorvallisRFPD.com website updates – Conder reports that he and O'Donahue are working on initiating a new web service through Streamline. Conder updated the District website with the latest approved minutes and the agenda for the current meeting.
- I. Other Matters
1. Sollins reported on a conversation with Albany FD on bookkeeping/budget services.
 2. Set time and date of next meeting – this was set for October 26th at 7:00 PM.
 3. There being no further business to conduct, the Regular Meeting was closed at 8:27 PM by the Chair.