**Board Members:**  Bob Conder, Alex Polikoff, Tony O’Donahue (planned absence), Heidi Hagler, John Taylor

**CFD** – Chief Ben Janes

**Agenda**

1. Call to order Chair
2. Introductions & public comments
3. Late Agenda Items
4. Consent Agenda
	1. Minutes for January 29, 2025 meeting Secretary
	2. Treasurer’s Report Treasurer
		1. Reconciliation Report
		2. Monthly Report
	3. Tabled Items from Chief’s Report
		1. Backfill for current Lt position
	4. Correspondence (informational)

i. Meeting notifications

[Evvnts | Gazettetimes.com](https://www.gazettetimes.com/events/),

Emails sent to our distribution list

Posted on CorvallisRFPD.Com

* 1. Old Business Items (informational)

i. Landscape progress: initial draft plan to be reviewed after 3/3 (Tony)

ii. Parking area drainage plan arranged; scheduled when better weather (Heidi)

iii. Maintenance schedule review w/ Lt (Heidi-tabled)

iv. Financial Policy Annual Review (table for Treasurer)

v. Website policy update (See attached details)

* 1. Board Calendar Items for February (informational, all completed):
		1. Budget Committee and Budget officer appointed
		2. Set Budget Hearing date
		3. Verify Hot Topic mailing, price of sign post order and “or current occupant” listing
		4. Hot Topics additions
		5. SDAO annual convention
	2. Time and date of next regular meeting: March 26, 2025, 6:00 p.m. following Budget meeting
	3. Time and dates for Budget Committee and Budget Hearing Meetings: 6:00 p.m. March 26 and April 30
1. Fire Chief’s report Chief
	1. Incident reports
	2. Emergency Managers’ reports
	3. Locke Fire Station - Lt’s report
	4. Update on new apparatus deployment dates
	5. Report on District Owned Equipment
2. New Business
	1. Dates and planning for Strategic Planning Meetings (Heidi)
	2. Insurance/registration for new Type 3s (Heidi)
3. Old Business
	1. Well/pump security (Alex)
	2. Seismic Inspection (JT)
	3. Kitchen exhaust project (Heidi)
	4. Website updates (Heidi)
4. Review Board Calendar for March 2025:
* Volunteer Insurance-The Hartford-if needed
* Propose Budget
* Budget Committee meeting
1. Other Matters
	1. Concluding thoughts
	2. Close regular meeting. Chair