

# Minutes of CRFPD Special Board Meeting

February 14, 2024

**Attending Board Members:** Bob Conder (Chair), Alex Polikoff (Secretary), Tony O'Donahue (Treasurer), Heidi Hagler (Vice-Chair), John Taylor

**Corvallis Fire Department (CFD)** – Chief Ben Janes, Deputy Chief Fulsher

- 1) There being a quorum present, the meeting was called to order at 12:03 PM by the Chair.
- 2) Introductions & Public Comments – Phil Sollins attended; no public comments were offered.
- 3) Strategic Planning Discussion
  - a. Review/renew/update our mission, vision and commitment statements – O'Donahue proposes to change statement wording from “in a wild-land urban interface” to “within the Corvallis Rural Fire Protection District”. Heidi proposes changing “To expand and maintain a water supply for the purpose of fire suppression such as cisterns and draft sites”. Conder will draft a new statement for approval at the next Board meeting.
    - i. Is there an impact on ISO ratings and insurance costs for our citizens? – Fulsher recaps current split iso ratings in the District. There is some question about how the ratings are defined. Conder proposes inviting an ISO official to a future Board meeting to provide the Board with more information. Hagler states the ISO rating shouldn't be the main factor driving Board decisions. Taylor brings up the possibility of contacting District members to identify additional water resources that are available now. Chief Janes states the next ISO rating evaluation will take place in the next 1-3 years.
    - ii. Does it help insure public safety? - The Board affirms that this is so.
  - b. Water Resources - Where are More Needed? - Fulsher says water resources are tied to staffing, and recommends waiting until the next ISO rating determination to evaluate water resources in the District. Fulsher recommends requesting more information on the subject from SDAO.
  - c. Apparatus Schedule – Is it Appropriate for our Needs? – O'Donahue states that the Reserve Fund contribution amounts need to be reviewed, and that he doesn't see a need to increase the Capital Reserve Fund for the next few years, and that money should go to the Equipment Reserve Fund instead.
  - d. Locke Station –
    - i. Review CRFPD Call Data – Chief Janes explains the call data he provided from fire stations, including Station 6. He also reports that the call data does not distinguish which station actually provided the response.
    - ii. Review Assumptions in our Cost Analysis Spreadsheet.
      1. Station Maintenance & Upgrades – There is agreement among the Board that the spreadsheet is useful but limited in long-term accuracy. Conder will contact Benton County shops about our current equipment schedule.
      2. Scholarship Costs – No major changes were decided on at present.
    - iii. Is Staffing Adequate? Discussion followed on advantages and drawbacks on different staffing levels. There is general approval of option 2 of the CFD staffing proposal. Chief Janes states he would need a few weeks to draw up an MOU for it, and he will discuss the issue with Deputy Chief Fulsher and send

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some ideas back to the Board for consideration. Hagler stated she has some additional questions that she will send to Chief Janes.

- iv. Review of Scholarship Stipend as a Recruitment Draw - Hagler will contact SDAO for how the Board can legally increase benefits to the Rural Resident Volunteers.
  - e. Propose Options for the Board to Consider at the Next Full Meeting – No action was taken.
- 4) There being no further business to conduct, the Special Meeting was adjourned at 2:55 PM by the Chair.