

CRFPD Regular Business Meeting

January 29, 2025

Board Members: Bob Conder, Alex Polikoff, Tony O'Donahue, Heidi Hagler, John Taylor

CFD – Chief Ben Janes

Agenda

1. Call to order Chair
2. Introductions & public comments
3. Late Agenda Items
4. Consent Agenda Secretary/Chair
 - a. Minutes for December 11, 2024 meeting
 - b. Tabled Items from Chief's Report
 - i. Backfill for current Lt position
 - ii. Report on District Owned Equipment
 - c. Correspondence (informational)
 - i. KPFF inquiry resolved by FM Jones
 - ii. Meeting notifications
[Evvnts | Gazettetimes.com](#)
Emails sent to our distribution list
Posted on CorvallisRFPD.Com
 - d. Tabled Old Business Items
 - i. Well/pump security (Alex-tabled)
 - ii. Maintenance schedule review w/ Lt (Heidi-tabled)
 - e. Set time and date of next meeting: February 26, 2025, 6:00 p.m.
5. Treasurer's Report Treasurer
 - a. Reconciliation Report
 - b. Monthly Report
 - c. Corrective Action Plan (audit)
6. Fire Chief's report Chief
 - a. Incident reports
 - b. Emergency Managers' reports
 - c. Locke Fire Station - Lt's report
 - d. Update on new apparatus deployment dates
7. New Business Heidi
 - a. Open House: April 26-Budget? Heidi
 - b. Hot Topics Update Chief/Heidi
 - c. Shonnard's irrigation contract Tony
 - d. Board Elections 2025 Heidi
 - e. Ethics Classes, Best Practices Discount? Bob
 - f. Appointment of Budget Committee Members-Tony
 - g. Schedule for Budget Hearing and Committee Meetings
 - i. Proposed March 26 and April 30
 - ii. Proposed start time 5:30 p.m.

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8. Old Business
 - a. Seismic Inspection (JT0)
 - b. Kitchen exhaust revised quote (Heidi)
 - c. Landscape progress; City maintenance? (Tony/Chief)
 - d. Quote/scope for parking area drainage repair (Heidi)
 - e. Website updates (Heidi)
 - f. Network-in-a-box contract (Bob)
9. Review Board Calendar for January 2025:
 1. Contract Payments and Adjustments to the City due NLT January 15th - *Done*
 2. Benton County Elections - report current Board positions - odd years only - *Done*
 3. Appoint Budget Officer-*Done* & set Budget Committee date - *On January agenda*
 4. Local Budget Law - workshops and law changes - *Obsolete per Bob-delete*
 5. Review and approve Inavale Lawn & Tree contract - *Obsolete per Bob-delete*
 6. CFD's Report on District owned apparatus and condition - *Discussed in Dec. meeting*
 7. Send City a copy of the Liability Insurance coverage per contract – *Done, per Bob*
 - 8. Annual Review of Financial Policy – *On website, Board members to review and provide any suggestions before the February meeting***
10. Other Matters
 - a. Concluding thoughts
 - b. Close regular meeting. Chair